

5. BRIEF DESCRIPTION OF YOUR EVENT – 10-12 words max

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6. VENUE DETAILS

VENUE ADDRESS Line 1										
Line 2 (if required)										
Town										
County										
Postcode										
Tel:										
Email or web URL										
COVID-compliance	Yes/No									
Facilities available Please tick	Wheelchair access	Open studio	Demonstrations	Teas	Parking available	Workshop/ Class teacher				

7. OPENING DATES – OPEN

Please mark calendar with a cross on the days you will be open

<p>May 2023 festival dates</p> <p>South Oxfordshire 6th – 14th May North Oxfordshire 13th – 21st May Oxford City May 20th- 29th [29th Bank Holiday Monday]</p>	May 2023						
	Mo	Tu	We	Th	Fr	Sa	Su
						6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29						

Opening HOURS Recommended 11-6pm	Weekdays	Weekends	Appointment only	Late night (Optional)(Day & Time)
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8. Image for the guide Enclosed: Please circle	Emailed (Image minimum size 800x800 pixels max file size 4MB)	Photo (minimum size postcard A6, maximum size A4)
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Emailed Images Address image sent from:	Date Emailed: File Name: MUST include exhibiting artist(s) or group name & region	Email to: artweeks@artweeks.org Contact office if you do not receive acknowledgement.
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Artweeks promotion material that MUST be pre-ordered by deadline: Please order me:

_____ Vinyl FLAGS	£ 24.00 each	Artweeks Logo 560mm x 495mm
_____ BUNTING	£ 24.00 each	Blue/orange/white with logo 10m lengths
_____ Vinyl 6 x2ft BANNERS	£ 99.00 each	Artweeks logo in 2018 design on plain background
_____ Directional boards	£8.00 each	Yellow plastic boards with ARTWEEKS & arrows

<p>ARTWEEKS' GUIDES: Number of guides required: please circle: 0 / 5 / 10 / 15 / 25 / 50 / 100 / 150 / 200 / 300 / 400</p> <p>If you require a larger quantity please state how many _____ and on a separate sheet, where these will be distributed.</p> <p>Please indicate the number of printed Artweeks guides you require, bearing in mind that the cost to produce each one is about £1 so please only order what you can distribute in the run up to your exhibition. These figures will be used as an indication only: we print 50,000 copies which need to be distributed evenly across the county and beyond. If you receive less than you have indicated it will be because we have taken into consideration the quantity of guides being distributed in your local area.</p> <p>Tel: 01865 865596 Email: jo@artweeks.org</p> <p>Closing date for paper entries: 31st December, 2022</p>	1x SAE for return of image if required.	Optional	
	Membership Form(s), & fee (s)		£
	Entry Form & fees Entry Fees £		£
	Number of members paid on-line:		
	Number of lengths of Bunting _____		£
	Number of flags ordered _____		£
	Number of Banners ordered _____		£
	Number of Car stickers ordered _____		£
	TOTAL cheque enclosed		£
	Cheques Payable to: 'Oxfordshire Artweeks' Post entries too: Oxfordshire Artweeks, 8 Hazel Road, Oxford OX2 9LF		